



**Ohio Agricultural Research
and Development Center**

Offices of the Director
1680 Madison Ave
Wooster, OH 44691-4096

Phone 330-263-3701
Fax 330-263-3688

115 Ag. Admin. Bldg.
2120 Fyffe Road
Columbus, OH 43210-3263

Phone 614-292-3897
Fax 614-292-3263
E-mail oardc@osu.edu

DATE: January 17, 2012

TO: Department Chairs, Associate Chairs, Program Heads, School Directors and
Graduate Studies Committee Chairs

FROM: Steven A. Slack, Director

SUBJECT: **2012 Minority Associateship Program**

Important Reminder:

Although applications can be submitted for both the FAES Environmental Fellowship and the OARDC Associateship programs, students will be only permitted one award from one of the programs. In addition, applications for all OARDC awards is limited to 2 applicants per competition for any department or program (Director's, Minority and International awards).

Please Note: this limit does not apply to the Environmental Fellowship Program.

This memorandum announces the continuation of the 2012 Competition for the OARDC "Minority Associateship" program. A total of two awards will be available and departments may submit as many nominations as are eligible according to the guidelines, however, the department must prioritize the submitted nomination list. Nominees must be U.S. citizens.

The sum of \$18,000/year for M.S. candidates and \$20,000/year for Ph.D. candidates is available. The OARDC will provide one-year funding for all awards, including any applicable tuition and fees. Funds to support awards will be available on July 1, 2012.

We are requesting that prospective faculty advisors submit a letter of support indicating how the associateship's research will support one or more of the College priority areas. From among applicants to the Director's Associateship (six Associateships), Minority Associateship Programs (two Associateships), and the International Associateship (one Associateship), I am asking that the OARDC Director's Associateship Committee select at least two associateships from each of

the four areas of the FAES ecological pyramid (Social Responsibility, Economic Viability, Production Efficiency and Environmental Compatibility).

Please circulate this memorandum to members of your faculty having OARDC appointments who would have potential applicants. Also, please coordinate with your graduate studies committee or other appropriate group to submit eligible nominations being sure to prioritize the submitted nomination list. The Director's Associateship Committee will review the candidates and select the recipient.

Please Note: If an OSU Fellowship is received, the OARDC Associateship can be deferred until the following year. If a department award is received, the OARDC Associateship should be used first and the department award deferred until the following year.

Deadline for receipt of nominations will be by **5 p.m., Tuesday, February 21, 2012.** Send seven copies of each nomination to the OARDC Director's Office at either the Wooster or Columbus campus, attention Steve Slack.

C: Director's Associateship Committee

The Ohio State University
Ohio Agricultural Research and Development Center
Director's Minority Associateship Program

Stipend: \$18,000 for one-year for M.S. candidates, and \$20,000 for one-year for Ph.D. candidates, including any applicable tuition and fees. Awardees must carry a minimum of 15 graduate credit hours per quarter and may not hold other appointments during the award period. Associateship recipients cannot be required to perform services in return for receiving a stipend.

Duration of Appointment: Duration of the Associateship will follow departmental (or school) guidelines. The contribution to the Associateship from the Director's Office will be limited to one-year for M. S. and Ph.D. students. Associateships who do not complete their degree in the two or three year period will continue to be funded as associateships from the normal annual allocations made available by the OARDC to academic units in which students are enrolled.

Eligibility: Awards are open to students seeking to start a M.S. or Ph.D. program at The Ohio State University. Students currently enrolled in graduate programs at OSU or those enrolled in classes working toward graduate program requirements are not eligible. Nominees must be U.S. citizens.

Application Requirements:

1. Nomination Cover Page.
2. University transcript(s). A GPA of 3.6 or higher on a scale of 4 is desirable.
3. A Graduate Record Examination is required. A 75th percentile average on the GRE general exam's Verbal and Quantitative components, and a 4.0 on the GRE Analytical Writing component are desirable.
4. Three letters of recommendation.
5. One or two page statement (typed, single spaced) from the student describing his/her research and professional goals and research accomplishments to date.
6. A curriculum vitae outlining the applicant's educational training, relevant work experiences, honors, and other evidence of scholarly productivity and performance (e.g. publications) is recommended.
7. Letter from prospective faculty advisor on how student associateship research will contribute to one or more of the priority areas listed below.
8. OSU Graduate Admission Form.

Nomination and Evaluation Procedures: Graduate Studies Committee from departments (or schools) should nominate students by submitting seven copies of each

nomination package to the OARDC Director's Office at either Columbus or Wooster campus, attention Steve Slack, on or before **5 p.m., Tuesday, February 21, 2012**. Departments may submit as many nominations as are eligible according to the guidelines, however, the department must prioritize the submitted nomination list and can receive a maximum of one Minority Associateship per year. The prospective faculty advisor should hold an OARDC appointment and should be specified in the letter of nomination. Also, the prospective faculty advisor should indicate how the student's research will contribute to one or more of the following priority areas:

1. Social Responsibility
2. Production Efficiency
3. Economic Viability
4. Environmental Compatibility

Nominations will be evaluated by the Director's Associateship Committee. The target date for a final announcement for the awards is approximately **March 26, 2012**.

**Nomination Cover Page
OARDC Minority Associateship Program**

Nominating Department or School: _____

Nominee: _____

Requested Degree: _____ M.S. _____ Ph.D.

The nominee represents which of the following under-represented minorities:

- _____ Black, non-Hispanic
- _____ American Indian or Alaskan native
- _____ Asian or Pacific
- _____ Hispanic

Is the nominee a U.S. citizen? _____ Yes _____ No

Probable OARDC Faculty Advisor: _____

Checklist: This application contains the following, including this cover page

- _____ College transcripts, OSU and previous institution(s)
- _____ GRE scores
- _____ Three letters of recommendation
- _____ One or two page statement by the student describing his/her research and professional goals and research accomplishments to date
- _____ Letter from prospective faculty advisor on how student associateship research will contribute to one or more of the College priority areas
- _____ A curriculum vitae for the applicant
- _____ OSU Graduate Admission Form