

The Ohio State University  
OARDC Professional Growth Scholarship Program



**MUST BE SUBMITTED PRIOR TO EVENT FOR APPROVAL**

Only information with direct bearing will be considered. When the application is completed, send it to OARDC Office of Human Resources located in the Research Services Building on the Wooster Campus. Expenses are handled on a **REIMBURSEMENT BASIS** with **ORIGINAL RECEIPTS** turned in to the office of Human Resources. If an expense is paid on a ProCard, or the use is for travel, contact Karen Dodrill (3718).

Name: \_\_\_\_\_ Job Title \_\_\_\_\_

Department: \_\_\_\_\_ OSU I.D. number: \_\_\_\_\_

Work Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Appointment Status:  Full-Time  Part-Time

% of OARDC Appointment (**must be at least 50%**) \_\_\_\_\_%

Requested Amount (**maximum \$500**) \$ \_\_\_\_\_

Describe, in brief, how you plan to use this scholarship: i.e. (registration, lodging, seminars, meals, classes etc.)

Describe the benefit to you and/or your department/OARDC/OSU:

Is the purpose of this scholarship for travel expenses, if yes, explain:

**Attach the brochure, announcement, catalog course description, etc. to this application**

Is other financial assistance available?  YES  NO  Don't know at this time

Request Approved Supervisor: \_\_\_\_\_

Reviewed by Department HR/Fiscal \_\_\_\_\_ Date \_\_\_\_\_

All programs of the Ohio Agricultural Research and Development Center are available to clientele without regard to race, color, creed, religion, sexual orientation, gender, age, or veteran status.