

Minutes of the NC-213 Annual Meeting
February 28 - March 1, 2006
Ryman Foom, Renaissance Nashville Hotel, Nashville, TN

The General Business Meeting began at 3:00 PM on Tuesday, February 28, 2006

The following were present:

Terry Arbogost - USDA-ARS-CMAVE	Dirk Maier - Purdue University
Paul Armstrong - USDA-ARS-GMPCR	Frank Manthey - North Dakota State University
Lloyd Bullerman - University of Nebraska	Lina Mason - Purdue University
Mark Casada - USDA-ARS-GMPCR	Leland McKinney - Kansas State University
Florence Dunkel - Montana State University	Sam McNeill - University of Kentucky
David Funk - USDA-GIPSA-TSD	Michael Montrose - University of Kentucky
Arvid Hawk - Cargill, Inc.	Marvin Paulsen - University of Illinois
Ken Hellevang - North Dakota State University	Bill Ravlin - Ohio State University
Tim Herrman - Texas A&M University	James Stitzlein - Consolidated Grain & Barge Co.
Charles Hurburgh - Iowa State University	Dennis Strayer - Dennis Strayer & Associates
David Jackson - University of Nebraska	Charlene Wolf-Hall - North Dakota State University
Stephen Kells - University of Minnesota	
Bill Koshar - Ohio State University	

Motion passed to approve minutes of the 2005 general business meeting

Old Business

1. Revision to responsibilities of officers (Dirk Maier Committee Chair)

The previous revisions, which began in 2004, were discussed. Comments that had previously been submitted by Tim Herrman, Charles Hurburgh and Charlene Wolf-Hall were mentioned as well as feedback from the summer meeting. Areas that needed clarification included:

- Project Advisor versus Project Coordinator responsibilities - how to separate these (Bill Ravlin would come up with wording)
- Vice Chair - use consistent terminology - would chair nomination committee
- Andersons grant proposal review committee - coordinator will determine if there is a conflict of interest as consistently as possible - committee will include two objective chairs, two industry advisors, and two USDA representatives - all will review all proposals - may use adhoc reviewers
- Industry advisory committee - attendance at annual meeting expected - executive committee can decide on continuing membership (Dirk Maier would come up with wording)
- Membership - can members who are not official university representatives vote (the answer was no), but can be officers in which case they would be able to vote (Dirk Maier would come up with wording)

- Discussion on the heading for the document - use of the legal name versus a consortium name - tentative agreement on using the official title with consortium tag-line (Executive Committee will finalize)
2. Education proposal development update (Charlene Wolf-Hall, Academic Group)

The survey information was mentioned for the partner survey and the development of the industry survey. Input was asked for and given by:

 - Dirk Maier - the GEAPS group would be open to the industry survey
 - Bill Ravlin - good way to leverage history of NC-213 and new ideas
 - Florence Dunkel - volunteered to help as much as possible and has contact with the HEC program director through 3 other HEC grants
 - Charles Hurburgh - don't make it too big
 - Dirk Maier - wouldn't necessarily be one degree granting institution
 - Stephen Kells - how would subcontracts fit in? How would this affect a tenure track person?

Charlene will initiate the formation of a small group of individuals (David Jackson, Dirk Maier, Leland McKinney, and Charlene Wolf-Hall) who had expressed strong interest through the partner survey to continue with the process. This group will consult with the industry advisors for the industry survey and will keep others updated.
 3. Industry Advisory Committee - deferred to Executive Committee meeting

New Business

1. Midterm review was discussed - led by Bill Ravlin

There is an apparent disconnect between what is asked for in the review versus the annual reports. Impact statements and connections are important. Handouts including a powerpoint presentation by Mike Harrington describing impact statements was distributed. It was emphasized that these will be very important with the President's budget proposal. It was emphasized that it is important to indicate the funding is a good investment and results in impacts and is leveraged by state and private sector funds. Things that can be included were quality of life, dollars, things that can be quantified. Charlie Hurburgh cautioned against getting "too far a field" as can raise questions, to which Bill Ravlin said there is some acceptable overlap.
2. Financial status of NC-213 was discussed - led by Bill Ravlin

The Anderson's endowment is in "fine fiscal shape".
3. Discussion of the Anderson's award process - led by Bill Ravlin

Bill Ravlin emphasized the importance of following the directions in the RFA. Handouts of the review criteria for the regular and team awards program was distributed. The RFA can only be changed at the beginning of the year. There had been some dissatisfaction with the reviewer feedback to applicants, so this

revision is an attempt to make the process more transparent and give applicants better feedback. Some of the comments on the criteria for the regular and team award review forms included:

- Yes/no questions should not need numbers
- Some yes/no questions could be answered at administrative level and don't need to be on the review form
- Be more specific on what can be included in the ten page minimum
- Bill Ravlin will reword methodological questions
- The outcomes will move up in order - use outputs instead of outcomes?
- Timetable question is OK
- Impact - should indicate if project is part of long term or short term study
- Take out the question about if the problem will be solved by the project
- Budget appropriate - yes/no, if no explain why
- Additional comments can be sent to Bill Ravlin, referred to executive committee

4. Summer workshop ideas

Discussion on what "summer" means ensued. Some workshop possibilities were suggested by:

Tim Herrman - Feed Industry HACCP Training May 9-11

Lloyd Bullerman - tentative mycotoxins in grains conference in Omaha

Charlie Hurburgh - do we have to have one?

David Jackson - will discuss with exec

5. New officers

The floor opened for nominations for secretary. Linda Mason nominated Stephen Kells, seconded by Florence Dunkel. Kells agreed and was unanimously approved, pending Minnesota Station Rep approval. David Jackson will move up from chair to past-chair, Mike Montrose will move up from vice chair to chair, Charlene Wolf-Hall will move up from secretary to vice chair.

6. 2007 Annual Technical Meeting

Was suggested to overlap with the Wheat Quality meeting in Kansas City. There was consensus that it was good to hold it every other year or so with GEAPS. Dirk Maier proposed NC-213 sponsorship if the 2008 International Grain Quality Conference. Charlie suggested it be the NC-213 annual meeting place for 2008. Bill Ravlin will check if meeting can occur in another country. Dirk indicated that a decision would need to be made soon.

Meeting was adjourned at 5:15 PM.

The GEAPS banquet started at 6:00 PM - Donald Wiklow was awarded the Anderson Research Award

The NC-213 Executive Committee Meeting began at 7:10 AM on Tuesday, February 28, 2006

The following were present:

David Jackson - University of Nebraska (Chair)
Marvin Paulsen - University of Illinois (Past Chair)
Michael Montrose - University of Kentucky (Vice Chair)
Charlene Wolf-Hall - North Dakota State University (Secretary & Objective B Co-Chair)
Bill Ravlin - Ohio State University (Project Coordinator and Advisor)
Joe Needham - The Andersons (Industry Advisor)
James Stitzlein - Consolidated Grain & Barge Co. (Industry Advisor)
Florence Dunkel - Montana State University (Objective A Co-Chair)
Tim Herrman - Texas A&M University (Objective B Co-Chair)
Dirk Maier - Purdue University (Objective C Co-Chair)
Ram Rao - USDA-CSREES (USDA rep)

David Jackson was selected to replace Don Wicklow as Co-Chair for Objective A

Approved sponsorship of 7th National Stored Products Protection meeting. Fits well with Objective 3 (C).

Education program update - reiterated from business meeting. Suggested that group look into additional industry groups to survey. Some issues of concern were discussed including:

- Shortages of courses
- Leadership and management
- G.C. versus M.S.
- Good idea, but are universities ready?
- Good way to extend course offerings
- Not enough text books
- A timeline is very important

Bill Ravlin updated on the President's budget - it is "up in the air" for now. There is likely to be more emphasis on competitive collaborative groups. Regional projects may need EPSCoR-like approach.

Anderson grants discussion - Bill Ravlin will send out review details for more input

Meeting was adjourned at 7:50 AM.

Respectfully submitted
Charlene Wolf-Hall
March 10, 2006