

**NC-213 Annual Meeting – February 27, 2008 Business Meeting
The Hilton Omaha hotel. Omaha, Nebraska.**

Attendance: Stephen Kells, Dirk Maier, Joe Needham, Mark Casada, Charlene Wolf-Hall, Florence Dunkell, Bill Koshar, David Jackson, Lloyd Bullerman, Dr. Joao Biagi, Matt Roberts, Paul Armstrong, Brett Farrel, Ken Hellevang, Senay Semsek, Brian Adam, Richard Stroshine, Leland McKinney, Sam McNeill.

The Chair, Charlene Wolf-Hall, called the meeting to order at 11:48 a.m. and requested that the meeting attendees introduce themselves. Everyone graciously complied.

➤ **Andersons Grant Program – Eligibility**

The Chair announced that the executive committee was proposing a change in the eligibility requirements for the Andersons Grant Program. The secretary read the proposed new eligibility statement,

To be eligible for the Andersons Research Grant Program **one of the principal investigators** must be a current member of Multistate Research Project NC-213, 'Management of Grain Quality and Security in World Markets'. In addition, **one of the principal investigators** must have a current report included in the Annual Report of Progress.

which changes the wording to say "one of the principal investigators" in both sentences in place of the previous wording that "all" principal investigators needed to meet the two requirements.

There was a brief discussion where it was clarified that a "member" is defined as someone who contributes to the project as listed in the Appendix E information list of NIMSS. This motion from the executive committee was unanimously approved.

➤ **Submission of Annual Report/SAES Annual Report**

The Chair announced that this required annual report will include accomplishments and impacts of research from the just-completed five-year period, some of which may be available from the recently completed rewrite. Koshar stated that he will contact the executive committee for the needed information when it is required.

➤ **Rewrite**

The Chair thanked Mike Montross for doing the lion's share of the work on the rewrite. A plaque recognizing this major contribution was received by Sam McNeill on behalf of Mike Montross. The Chair stated the rewrite has been submitted and we are waiting for the response, which is expected in late March or early April.

The Chair informed the group that we need to select new Objective Co-Chairs for the three objectives defined in the rewrite:

1. to characterize quality attributes and develop systems to measure quality of cereals, oilseeds, and bioprocess co-products.
2. to develop methods to maintain quality, capture value, and preserve food safety at key points in the harvest to end product value chain

3. to quantify and disseminate the impact of market-chain technologies on providing high value, food-safe, and bio-secure grains for global markets and bioprocess industries.

The following names were put forward by the executive committee as potential co-chairs:

David Jackson – for either objective 1 or 2

Charlie Hurburgh – for objective 3

K. M. Lee,– for objective 1

Charlene Wolf-Hall – for objective 2

Mike Montross – for objective 2

Richard Stroshine – for objective 1

Leland McKinney – for objective 2

Linda Mason – for objective 2

Brian Adam – for objective 3

The Chair read the responsibilities of the co-chairs from the NC-213 responsibilities list.

- Each objective is chaired by two co-chairs. Each co-chair is elected for a two-year term. Co-chairs can be reelected for consecutive terms.
- Organize and moderate oral reporting sessions for their objectives at the Annual meeting.
- Facilitate revisions to their objectives in NC-213 five year work plan.
- Serve on Executive Committee.
- Coordinate communications between administrators and members of that objective team.
- Participate in Executive Committee meetings, contributing to decisions involving organizational, policy, and meeting topics (Annual meeting and Summer workshop).
- Forward news items to the Project Coordinator as researchers in respective stations identify them.
- Each Objective Chair will provide at least one item per year for the newsletter, either his or her own work or a report from someone else within the objective.
- Serve on the Andersons Grant Review Committee unless a conflict of interest exists.

The following four individuals agreed to be nominated for objective co-chairs and were unanimously approved:

- Objective 1 – David Jackson
- Objective 2 – Leland McKinney, Charlene Wolf-Hall
- Objective 3 – Brian Adam

Charlene Wolf-Hall will follow up to confirm two other people to complete the slate of objective co-chairs. Leading candidates are Dr. K. M. Lee from Texas A&M for Objective 1, and Dr. Charlie Hurburgh from Iowa State University for Objective 3.

➤ **Industry Panel Discussion Group and Industry Advisory Committee**

The Chair shared a suggestion from the executive committee that we select someone to coordinate the panel selection each year and that it should be the Industry Advisory Committee Chair, currently Jim Stitzlein. Everyone agreed that Jim is the ideal coordinator for this discussion group. **Koshar said the Coordinator's Office will see that this gets done. He will update the responsibility list and update his NC-213 timeline.**

The Chair also indicated that Dirk Maier, Joe Needham, and Jim Stitzlein have been designated to work on updating the Industry Advisory Committee members.

➤ **Meeting Sessions Format**

Stephen Kells suggested we try a new format that might better attract GEAPS, WQC, or other industry group to our sessions. In this format, the speakers give a condensed version of their presentation first; an audience-oriented 3 to 5-slide presentation that primarily tells why their work is important. It may be possible to record this talk and put it on the website, where it would be comparable to a written summary. This is easy for the speakers because we already have the slides. Kells stated that he has done this successfully with research summaries for the pest control industry.

Stroshine commented that we also need to provide press release type information for advertising. Hellevang stated that a key to this format is to explain why it's important and how the listener can apply it. Maier recommended that as **incoming Chair, Kells should run with this new format next year as a pilot project.** There were no objections.

➤ **NC213 Report of Progress**

The Chair announced that the executive committee has agreed that the Annual Report format would be changed to match CRIS reports as much as possible. In particular, all the CRIS headings should be included. It was mentioned that many CRIS reports get posted too late by the experiment stations for the project coordinator's office to be able to retrieve them on time. Thus, the annual reports will still have a submission deadline to the coordinator's office.

➤ **Impact Statement review**

Koshar stated this is a heads-up for this upcoming report for the NCRA Director's office. He distributed (1) an example provided by Bill Ravlin that showed good evidence of impact (from Purdue University) and (2) the form that will be needed for submitting impact statements.

➤ **Summer Conference in Chicago**

Maier reminded the group of the 2008 International Grain Quality and Technology Congress scheduled for July 15 – 18 in Chicago, Illinois and requested participation of NC-213 members. He suggested members submit abstracts, posters, and nominations for industry participation. He indicated that NC-213 submissions are lacking so far. He explained that it is a combination of two previous conferences, the 2004 International quality Grains Conference (sponsored by NC-213) and the 2005 New Frontiers in Grain Quality Technology and Informatics national round table, and is also designed to attract participants from another conference — the International Wheat Quality Conference, held three times previously in Kansas.

The format of the meeting will have scientific presentations in the morning and industry presentations in the afternoon. He mentioned that our previous conference (IQGC) was very successful with over 200 participants and stated that "we" can make this one successful also.

➤ **NC-213 Annual Meeting – 2009**

The 2009 Annual Meeting will be held in conjunction with the Wheat Quality Council (WQC) in Kansas City, tentatively scheduled for February 17-19, 2009. Our schedule will be arranged to interact better with WQC. Their schedule normally has one-half day (usually Wednesday afternoon) covering research and that would be of interest to us. The incoming Chair, Steve Kells, will work with Koshar to get the schedule arranged properly.

This meeting date, location, and format were agreed to in a unanimous vote.

➤ **Officer Elections**

Leland McKinney was nominated for the secretary position, accepted, and unanimously elected. That fast.

Meeting Adjourned.

Minutes submitted by Mark Casada, NC-213 Secretary.