

## *Staff Advisory Council Meeting Minutes*

September 21, 2004

OSU Extension Madison County – Extension Office

Hosted by: Arlene Duffey

Present:

Helga Beke  
Laurie Callan  
Lois Campbell  
Marjorie Dellinger  
Anita Donaldson

Arlene Duffey  
Dave Grum  
Bill Koshar  
Dana Oleskiewicz  
Carol Poe

Dave Sammons  
Tom Shockey  
Megan Strother

Absent:

Karen Fedevich  
Peggy Lambert  
Barb LaMoreaux

Susan Miller  
Gabriella Pearse-Danker  
Dave Scardena

Mary Jo Williams

Dana Oleskiewicz, Chair, called the meeting to order at 9:30AM. Dana gave the group an overview of the meeting and what would be discussed.

### General Announcements

Approve Meeting Minutes from July 21, 2004: Corrections noted: First paragraph – Dana should be recognized as “Chair.” First paragraph – Anita Donaldson was the Host; Lois Campbell was the host for the July 21, 2004 meeting. There being no additional corrections, the minutes were approved. Bill Koshar motioned to approve the minutes, Megan Strother seconded.

Membership Updates: Dana reviewed the newest members to SAC. Dana reported that she invited all new members to the Retreat and to the October Annual Meeting. Janis Cripe, Communications & Technology (CommTech) was able to attend the Retreat. Janis introduced herself and gave an overview of her duties. All members present introduced themselves. The Mentor Program was discussed and Mentors were selected as follows:

**Laurie Callan – Janis Cripe**

**Bill Koshar – Jim Lawrence**

**Carol Poe – Todd Hicks**

**Anita Donaldson – Kevin Duemmel**

**Dave Grum – John Beardmore**

OARDC SAC Meeting Representation: Dana reviewed Connie Britton’s letter to Dean Moser regarding OARDC Staff Council having a representative for CFAES Staff Advisory Council. After discussion, it was determined to wait until Dean Moser replies before taking any action.

2004-2005 Executive Team Election. Anita Donaldson led the 2004-2005 Executive Team Election. Ballots were distributed to each SAC member present (excluding Janis Cripe). Executive Team Committee voted as follows:

**Anita Donaldson (Chair) (Non elected position)**  
**Dave Grum (Vice Chair)**  
**Lois Campbell (Secretary – Treasurer)**  
**Laurie Callan (Communications Director)**

Shirley Brooks-Jones Award: Carol Poe gave an overview of where the Task Force was in their selection process. Carol reported that invitations were sent to all appropriate individuals. Carol also mentioned that ten nominations were received; a little down from last year. This year, all nominees along with those who nominated will be notified that they were nominated.

Day with The Dean: The date is now set for September 23. No other information was available at the time of the SAC meeting.

2004-2005 Meeting Dates: Meeting dates for the coming year are as follows:

November 17, 2004  
February 16, 2005  
March 16, 2005  
May 18, 2005  
July 20, 2005  
September 7, 2005 – Retreat  
September 20, 2005 – Farm Science Review for CFAES SAC Members  
October 19, 2005 – SAC members are requested to hold this date for the Annual Meeting.

Dana requested that Bill Koshar update the Meeting Calendar.

Marketing: Dave Sammons reported that the Marketing Team/Committee met. They were still discussing ideas. The Committee will meet to narrow their ideas, and submit a report at the next SAC business meeting. Dana mentioned the web site and business cards and discussion followed. Dave Grum reported that he will have the business cards and flyers for the October 7, 2004 Annual Meeting.

Task Force Reports: Dana reviewed the latest Task Force Reports Esprit de Crops and Distance Issues will be forwarded to Administration. Dana and Carol had a brief discussion on the process.

SAC Annual Meeting: Da Vinci Ristorante, 4740 Reed Road, Columbus, has been reserved for the October 7th Annual SAC Meeting. Maps were. Carol Poe and Anita Donaldson are refining the details with Bill and Dana. Invitations will be sent out via email.

SAC Mini Survey: Dana reviewed the mini survey. Dana asked for opinions of individuals after reviewing the results. After discussion, it was decided to add a mini survey brainstorming session to a future meeting agenda. One recommendation is to have more “teaser emails.”

There being no more issues to discuss, Bill Koshar moved to adjourn the meeting and Dave Sammons seconded. The group departed for Farm Science Review to attend the 2004 Vice President's Luncheon as guests of Bobby Moser.

Respectfully submitted,  
Bill Koshar, Secretary/Treasurer