

College of Food, Agricultural, and Environmental Sciences

*Staff Advisory Council Meeting Minutes*

July 18, 2003

Present:

Helga Beke  
Rita Bowers  
Marjorie Dellinger  
Anita Donaldson  
Deb Gallagher

Jim Karcher  
Bill Koshar  
Peggy Lambert  
Christine Nielsen  
Jamie Nightingale

Dana Oleskiewicz  
Pat Patterson  
Gabriella Pearse-Danker  
Regina Vann

Absent:

Carol Bunn  
Laurie Ann Callan  
Michael Kirkpatrick

Barb LaMoreaux  
Susan Miller  
Carol Poe

Dave Scardena  
Mary Jo Williams

Chair, Pat Patterson, called the meeting to order. Pat commented that this was the last official meeting and that she believes we made positive strides and we will have "good footing" to take us into the future.

Pat Patterson asked the Council if there were any changes to the May 2003 Meeting Minutes. There being none, Deborah Gallagher – Past Chair moved to approve the Minutes.

Pat Patterson asked for an update from the Retreat Committee. Deb Gallagher – Retreat Committee voiced her disappointment in not receiving any comments as a result of her request at the May 2003 Meeting; she had asked that members send ideas and thoughts of what they would like to have at the Retreat. Deb gave an overview of ideas for the Retreat, which included, but were not limited to:

- Presentations/Programs given by OSU and OSUE staff members.
- The "Fish" concept/presentation.
- The "Who moved my cheese?" concept/presentation.
- HR programs "Making Work Fun" and training ideas/segments from the B.E.S.T. program.
- Other group maintenance/development programs.

Discussion was also held regarding a pot luck lunch. It was decided that the Executive Committee would supply utensils, paper plates, cups, and beverages. Bill Koshar – Secretary/Treasurer will create a sign-up sheet and send to Deb Gallagher for review and subsequent distribution to all SAC Members. The members are leaning toward a Pot Luck Salad, with additional contributions such as hot dogs from Pat Patterson and desserts from SAC members (hence the sign-up sheet which will include Pot Luck Salad Items). Jim Karcher – Retreat Committee will double check the Retreat date and will issue an email to all SAC Members.

Pat Patterson asked for an update from the Nominations Committee, being chaired by Dana Oleskiewicz – Vice Chair. Dana reported that the following individuals are up for nomination:

Anita Donaldson – for Vice Chair  
Susan Miller – for Vice Chair  
Dave Scardena – for Communications Director  
Bill Koshar – for Secretary/Treasurer

All individuals up for nomination have accepted their nomination. Dana will double check with Susan Miller due to Susan expecting a child. All individuals up for nomination were asked to submit a "Bio" by month's end. The information should be sent to Dana.

Next, Pat Patterson asked for an update from the Task Forces. The most significant update came from Career Advancement, Gabriella Pearse-Danker –Chair and her committee submitted their final report which was enthusiastically accepted by the Members. Regina Vann moved that the final report and recommendations be passed onto Dean Moser and L.H. Newcomb. Peg Lambret – Chair, Distance Issues, informed SAC their task force had not met as she was waiting for Christine Nielsen to return to SAC. Christine announced she would not be returning to work after the birth of her second child. She will be stepping down from SAC as well. Deb Gallagher – Chair, Esprit de Corps reported that the task force had come to an impasse. Council members suggested thinking long-term and not letting the current budget situation hold us back. Pat Patterson indicated that if the group did not feel that this was a viable project that we should say so and disband. Deb will convene the task force and report back in September.

Dana Oleskiewicz asked to distribute and discuss her draft power point presentation for use at Retreats. Much discussion and ideas followed. Ideas included, but were not limited to:

- Add "key figures" page (Dean Moser, L.H., etc.).
- Add a flow chart.
- Review the units represented on council.
- Add a section for expected membership participation.

Dana asked for Members to send their ideas and thoughts to her via email.

Bill Koshar – Secretary/Treasurer, conveyed Dr. Slack's welcome to the Council.

There being no more issues to discuss, Deb Gallagher moved to adjourn the meeting.

Respectfully submitted,  
Bill Koshar, Secretary/Treasurer