

College of Food, Agricultural, and Environmental Sciences

*Staff Advisory Council Meeting Minutes*

March 19, 2003

Present:

Helga Beke  
Rita Bowers  
Carol Bunn  
Laurie Ann Callan  
Anita Donaldson  
Katie Duffy

Deb Gallagher  
Jim Karcher  
Bill Koshar  
Barb LaMoreaux  
Susan Miller  
Dana Oleskiewicz

Pat Patterson  
Gabriella Pearse-Danker  
Carol Poe  
Regina Vann  
Mary Jo Williams

Absent:

Marjorie Dellinger  
Michael Kirkpatrick  
Peggy Lambert

Christine Nielsen  
Jamie Nightingale  
Dave Scardena

Julie Townsend

Dr. Stephen C. Myers, Professor and Chair – Horticulture and Crop Science, introduced himself to the group. Dr. Myers' department was the host for this meeting. Dr. Myers gave a background on the Department of Horticulture and Crop Science, which included information about Freeman "Screaming Freeman" Howlett. Freeman Howlett was an apple breeder and founded/developed the Melrose Apple in 1940. Freeman also began the Food Science Program in 1999. Dr. Myers went on to report that the Ornamental Plant Germplasm is a nationally recognized program. Dr. Myers reviewed the various clubs on the main campus. Dr. Myers closed with an announcement that on June 7 the Van Fossen Wild Flower Garden dedication will take place.

Chair, Pat Patterson, called the meeting to order.

Pat Patterson reported that the following individuals were unable to make today's meeting due to personal or family related illnesses: Michael Kirkpatrick, Peg Lambert, Christine Nielsen, and Dave Scardena. Pat asked us to keep these individuals in our thoughts.

Pat Patterson asked the Council if there were any changes to the February 19, 2003 Meeting Minutes. There being none, Vice Chair – Dana Oleskiewicz moved to approve the Minutes.

Pat Patterson reported that Communications Director – Dave Scardena and Secretary/Treasurer – Bill Koshar are working with Dave Lohnes, C & T Wooster Campus, on updating the web site. Pat announced that bios from Jamie Nightingale and Julie Townsend need to be obtained. Regina Vann volunteered to contact Julie for her bio. Pat asked for someone to review the CFAES SAC web site and offer comments to her and Dave Lohnes. Bill Koshar and Regina volunteered to review the SAC web site and offer comments.

Pat Patterson reported that Dr. L.H. Newcomb approved the "Day with The Dean" flyer. After much discussion regarding this agenda item, the following points were made:

- Dave Scardena is waiting for a 100W so that he can begin the printing process.
- Regina Vann is waiting on an article. Jennifer Kiko is to supply an article to be placed in an issue of enVision. Discussion was also held regarding what SAC would like to see in the article. Pat stated that she would get with Jennifer on this issue.
- The flyers will be distributed state-wide (academic, district, county offices).

--Pat encouraged all SAC members to talk with individuals in their department about this program.

--Jim Karcher noted that our logo was missing. In addition, it was noted that the SAC url was missing. Both will be added.

--Barb LaMoreaux pointed out a potentially offensive illustration that appears in the poster. The illustrations will be changed.

--The posters will not be distributed and the program will not officially begin until an article appears in an issue of enVision. In addition to the article, an e-mail will be generated with a link to the SAC web site and an announcement that the article is in the newsletter. The SAC web site will have a .pdf file that can be downloaded/printed for distribution/use.

Regina Vann announced that the Shirley Brooks-Jones Citizenship Award program should be announced during Spring Quarter. Pat Patterson asked for a volunteer to work with Dave Scardena on the distribution. Susan Miller volunteered. Regina gave some preliminary stats on the first Shirley Brooks-Jones Award program.

Pat Patterson asked for candid comments regarding Gary Gibbons' presentation at the February Meeting. Many comments were made and some discussion was held on the type of program SAC members would like to have at the next SAC retreat. Along this line of discussion, Past Chair – Deb Gallagher volunteered to put together a list of possible speakers for the next SAC retreat. SAC Members were encouraged to send their ideas to Deb. The deadline for this list is April 15, 2003. Pat Patterson asked that Deb Gallagher and Jim Karcher draft a "plan" for the retreat; this would be reviewed at the May Meeting.

Next, Pat Patterson spoke about the May Meeting and L.H. Newcomb's attendance. After much discussion, it was decided that SAC members would like L.H. to give a presentation/comments from 10-11A. 11-12P would be an open discussion period so that after SAC members heard his ideas, specific questions could be addressed. This would be followed by lunch and L.H. would be welcome to join. It was also decided that the Executive Team would give L.H. "discussion points" for the May Meeting. Bill Koshar is to draft some discussion points, based on discussion held during the Meeting, and will distribute to the Executive Team.

Carol Poe addressed issues regarding the Annual Meeting to Pat Patterson. Discussion was held regarding the Annual Meeting and it was decided that Dana Oleskiewicz and Gabriella Pearse-Danker would work with Carol on the Annual Meeting. Regina Vann offered her assistance with contacting the Blackwell.

Next, Pat Patterson distributed the current "Staff Advisory Council – Statement of Purpose" taken from the web site. General discussion on this topic was held; much of which included how each SAC member interpreted items listed in the Statement of Purpose.

Lunch was held in the conference room. Many SAC members contributed to the lunch.

A special "Thank You" to:

--Department of Horticulture and Crop Science: pizza, soda

--Rita Bowers: pastry

--Anita Donaldson: fruit & cheese torts

--Deb Gallagher: salad and dressing

--Gabriella Pearse-Danker: Hawaiian Pies

--Susan Miller: chocolate chip cookies

--Dana Oleskiewicz: cookies

--Pat Patterson: coleslaw

--Carol Poe: soda, chips, salsa dip

Next, Pat Patterson asked for updates on the SAC Task Forces.

- Distance Issues: no one from this task force was in attendance.
- Career Advancement: Task Force Chair Gabriella Pearse-Danker reported.
- Balancing Work & Family: Task Force Chair Bill Koshar reported.
- Esprit de Corps: Task Force Chair Deb Gallagher reported.

It was decided that at the next SAC Meeting, updates would be given on Task Forces.

There being no more issues to discuss, Regina Vann moved to adjourn the meeting.

Respectfully submitted,  
Bill Koshar, Secretary/Treasurer