

College of Food, Agricultural, and Environmental Sciences

Staff Advisory Council Meeting Minutes

May 19, 2004

South Centers at Piketon

Hosted by: Lois Campbell

Present:

Helga Beke
Rita Bowers
Lois Campbell
Marjorie Dellinger
Anita Donaldson

Karen Fedevich
Peggy Lambert
Bill Koshar
Susan Miller
Gabriella Pearse-Danker

Carol Poe
Megan Strother
Mary Jo Williams

Absent:

Laurie Callan
Arlene Duffey
Dave Grum
Barb LaMoreaux

Dana Oleskiewicz
Tammi Rogers
Dave Sammons
Dave Scardena

Tom Shockey

Anita Donaldson, Vice Chair, called the meeting to order and announced Lois Campbell as meeting host. In preparation for the group's wagon tour of South Centers at Piketon, Christina Leighfield, Aquaculture Aide at South Centers at Piketon, was introduced at the group's tour guide. Christina provided the group with an overview of her duties, an overview of Piketon, and a very informative overview on research conducted at Piketon. Christina answered questions from the group.

General Business Issues

At 12:15 PM, Anita Donaldson reconvened the meeting.

Lois Campbell shared an overview of the Endeavor Center (discussed during the wagon tour) and showed the model of the Center.

Approve Meeting Minutes from March 17, 2004: There being no corrections, the minutes were approved as presented. Bill Koshar motioned to approve the minutes, Gabriella Pearse-Danker seconded.

Calendar of Events/Tasks: Lois provided copies for the group. Miscellaneous discussion took place. Of note, Susan Miller recommended that the "Announcement of Shirley Brooks-Jones Award" take place in June rather than May; she felt that May was too early. In addition, Anita Donaldson reported that Dana Oleskiewicz asked the group to think about the Annual Meeting (location, speaker).

Council Tasks/Updates

Day with the Dean: Due to budget talks, the April 2 Day with the Dean was cancelled. Discussion was held regarding the removal of posters. Anita will follow-up with Dave Scardena for an update on the posters and the Day with the Dean. The next scheduled Day with the Dean is September 21 at the Farm Science Review.

Shirley Brooks-Jones Award: Carol Poe reported that her office is assembling the Nomination Committee. Carol asked for input from the group regarding the selection process. After discussion, it was decided that Bill Koshar and Mary Jo Williams provide one name to Carol for selection to the Nomination Committee (two names in case one individual would not be interested or available).

Marketing SAC: Anita Donaldson will follow-up with Dave Grum. Bill Koshar will electronically distribute the proposed SAC business card and flyer to all SAC members for review and discussion at the July meeting.

Webpage: Anita Donaldson will follow-up with Dave Scardena for an update on SAC's website.

Mini SAC Survey Draft: Gabriella Pearse-Danker gave an update and overview on the survey (copies were distributed). Discussion was held, after which it was decided to make modifications/revisions. Gabriella will then electronically send the survey to all SAC members. SAC members are to survey colleagues and record their findings. It is important that SAC members keep accurate records on how many colleagues were surveyed. Once complete (by June 16) members are to forward their results to Bill Koshar. Bill will compile all of the results and create a report that will be presented at the July Retreat. Gabriella will send a reminder message to all SAC members early June.

Post Docs Representation: No update at this time. This issue will be discussed at the next Business Meeting.

Discussion Items:

Distance Issues Task Force: Peggy Lambert gave an overview of this Task Force Report. After much discussion, Peggy will make modification/revisions and put before SAC members at the July Retreat to be voted as a final report.

USAC May 24th Retreat: Bill Koshar and Susan Miller will be attending. Anita Donaldson encouraged SAC members to forward concerns to Bill and Susan. After discussion, it was decided that Bill and Susan could bring-up current SAC issues.

Esprit de Corps Task Force Report: Anita Donaldson gave an overview of this report. After discussion, it was decided to make modifications/revisions. Question: Should this then be voted as FINAL??? Thanks.

SAC Meeting July 21st: It was decided to hold the July Retreat at Kingwood Center in Mansfield. Anita Donaldson will approach Dr. Keith Smith to host the lunch. Discussion was also held regarding the budget situation and the need for all SAC members to do their share and "step up to the plate" to assist in meetings. It was noted that some departments have not hosted meeting, or contributed to meetings, in three years. Anita also offered to take the lead in a speaker for the Retreat.

There being no more issues to discuss, Marjorie Dellinger moved to adjourn the meeting and Peggy Lambert

Respectfully submitted,
Bill Koshar, Secretary/Treasurer