

**OARDC STAFF COUNCIL MINUTES**  
**ANNUAL MEETING**  
**November 7, 2006, 9:45 AM**  
**Fisher Auditorium SEA, Wooster**

*“The mission of the OARDC Staff Council is to enhance the working environment of the OARDC community by facilitating communication between staff and administration, and by promoting opportunities for staff advancement and recognition.”*

- **Welcome and Introductions.**

Chair Kevin Power called the meeting to order and welcomed everyone. Thirty-six OARDC staff attended the meeting. He also introduced Staff Council members, and recognized outgoing members Peggy Christman and Bev Winner, thanking them for their service.

- **Proposed Bylaw Changes.**

Sara Wolf summarized two proposed changes to the bylaws. A change to ARTICLE IV would state that the annual OARDC staff meeting would be held in the fall rather than September as previously specified. This change would allow scheduling the meeting after most field projects are finished for the year. A change to ARTICLE IX: COMMITTEES would state that the Audit Committee would conduct the audit of the Treasurer's books 5 to 10 days prior to the annual meeting, rather than 30 to 45 days prior to the meeting. With the new system, the books of the outgoing Treasurer could be audited when the September Treasurer's report is available, prior to the new officers start date in October. The membership passed both changes unanimously.

- **Staff Council Annual Report.**

Jean Snyder presented the Annual Report. The Staff Council website was recently updated by Dave Lohnes and the Annual Report is available at the following link.

<http://www.oardc.ohio-state.edu/staffcouncil/>

- **CFAES Staff Advisory Council Report.**

Dave Drake, a newly appointed representative to CFAES Staff Advisory Council (with Mike Kauffman and Sherry Ferrell) presented a report from that organization. One goal of the Council is to improve communication and awareness of their activities. Handouts were provided.

- **USAC Report.**

Bill Koshar, representative to University Staff Advisory Council (with April Martin) presented a report and distributed handouts. A quarterly town meeting and the Arts and Crafts Fair were held recently, and upcoming events include a Pep Rally and the Hidden Benefits Fair. A question was raised about the recent changes in the sick leave policy, and Bill said a response is still pending from University Administration on recommendations resulting from the Staff Compensation and Benefits Report

prepared by USAC. Kevin asked for clarifications on the selection process for USAC and Bill explained the process.

- **Discussion: Future OARDC Staff Council Direction.**

Kevin then introduced Mike Kauffman, Chair-Elect, who discussed the need for input on the future goals and directions for Staff Council. He initiated breakout sessions for discussion on ways Staff Council can improve communication, and for suggestions on ideas for service and recruiting new members.

- **Department Presentation:**

Randy Nemitz of CommTech then spoke about the recent reorganization of his department. He closed with an entertaining Power Point presentation showcasing CSS and some of their newly developed projects.

Kevin thanked the members of Staff Council for serving the past year and adjourned the meeting.

Respectfully submitted,

Jennifer Moysenko, Secretary 2006-2007