

OARDC Staff Council Meeting

Meeting House

August 6, 2008

Present: Betty Aylsworth, Bryant Chambers, Laura Chapin, Cindy Coy, Susan Dimit, Dave Drake, Mike Kauffman, Eileen Kieffaber, Kelly King, Jenny Moysenko

Absent: Kim Brown, Loren Harper, Diane Hartzler, Candace Pollack, Kristen Willie

Mike called the meeting to order and welcomed Bryant Chambers. Bryant will be completing Lisa Miller's term for District 6, Entomology.

Laura presented the June meeting minutes for approval. Jenny moved to approve the minutes, Susan seconded the motion, and the minutes were approved.

Jenny presented the Treasurers report and asked for an update on clothing orders. A corrected version of the report will be sent to members via email.

Kelly presented for the Development Committee. The candy bar sale is going well; more will be ordered when the supply diminishes. The newspaper recycling is slow. The June and July drives were combined for \$30.66. The committee would like to call for help with running this drive; help is needed in taking the newspaper load to Wayco and returning the truck to OARDC. The Exercise survey is complete. Kelly and Sarah have met and summarized the results. Susan and Kelly will meet to write a conclusion and the recommendation to be given to the Administrators. The formal recommendation will be taken to Dr. David Benfield and Rhonda Billman for review. The Recycling Survey has been put on hold for now. Susan reported for Loren on the OARDC Afghans: Kim was not able to locate the graphics used in the original Afghan. We will be working with CommTech on this project. The recycling bins outside of Gourley greenhouse were overflowing recently. In the future, Lee Duncan will be in charge of calling if the bins are full. Otherwise, there is a regular pick up schedule. A suggestion from Dr. Benfield regarding the clothing options available: long sleeve dress shirts with OARDC logo with a more professional look.

Laura reported for the Communications Committee. The Summer issue of the newsletter was released. The color copies look very sharp and the Committee should consider the possibility of having the newsletter printed in color. Cost would be the main issue. Bryant will join this committee to fill Lisa's position.

Mike reported on his meeting with Dr. Benfield. Employee Recognition Dinner is Oct 2. Sue Vizzo would like to have fliers for the Dinner available at FunFest; the committee agreed to this request. There may be increased interest in additional education opportunities, such as seeking a degree. Mike would like to determine what the interest for this is on campus.

WCSGGF. Mike reported that all members who responded about our offer to serve as Coordinating Sponsors agreed with the comments from Drs. Slack and Benfield. Laura contacted Allen Zimmerman and reported that SC appreciates the offer to serve but needs to decline, stating that SC needs to focus energies on the staff-related events we currently organize.

FunFest. Responsibility areas were reviewed based on previously distributed file. The advertisements will include the schedule of events. Tug of War winners will receive a pizza party lunch.

Annual Meeting is scheduled for October 23. This is the 20th anniversary for Staff Council. Susan will head a committee with Shelly Whitworth, Jim Karcher and Jim Trotter to organize the celebration. The celebration may include: recognition of original Task group who formed this Council, recognition of all Staff that have served, highlights of accomplishments through the years, pictures of past Councils.

Betty presented for the Administration Committee. Two applicants for Day with the Staff qualified leaving two spots open. All Staff Council members were asked to talk up the event in their districts and get more people to apply. Once all applicants are in, Betty and Mike will review the applications and assign each Administrator an applicant. These participants will be recognized at FunFest and given a certificate.

Eileen reported that October is Work/Life month and they are looking for an additional people to serve on this committee. Betty volunteered. Eileen will contact ATI for additional volunteers.

Next meeting will be held Oct 1. This meeting is for new members and outgoing members. Jenny, Diane, Kim, and Betty are scheduled to go off this year. Jenny will find a replacement from her district. Since both Kim and Betty are finishing terms of previous members, they were both asked if they would like to serve again. The plans for the Annual Meeting will be finalized at this meeting.

Mike called to adjourn the meeting, everyone present seconded the motion, and the meeting was adjourned.

Respectfully submitted,

Laura Chapin, secretary