

OARDC Staff Council Meeting
Meeting House
August 13, 2009

“The mission of OARDC Staff Council is to enhance the working environment of the OARDC community by facilitating communications between staff and administration, and by promoting opportunities for staff advancement and recognition.”

Present: Kelly King, Cindy Coy, Laura Chapin, Mike Kauffman, Matt DeVore, Betty Aylsworth, Dave Drake
Absent: Joe Cochran Bryant Chambers, Susan Dimit, Laurel Leedy, Patrick Pierquet, Kristen Willie, Candace Pollack, Eileen Kieffaber

Call to order

Kelly called the meeting to order.

Treasurer’s report

No report was presented.

Minutes

Betty moved to accept the minutes from the July meeting, Matt seconded the motion, and the minutes were accepted.

Standing committee reports

Development Committee

Matt presented the prices for candy bars if they were purchased as Sam’s Club. The dark chocolate bars were about \$0.50 each. Other candy brands are available at Sam’s Club, but the group decided it was ideal to sell a brand that is not available in the campus vending machines. The Development Committee should check with Harry London to see if it is possible to get dark chocolate bars for the fundraiser in addition to the current variety box we get. Recently, a number of candy wrappers were found to be not sealed properly. If we continue to get Harry London bars and we have more QC problems we can request replacement boxes. It may be worth looking into the Fannie May candy bars again since there were no quality control issues with them.

Administrative Committee

Betty presented the Day with the Staff participants: Katie Dodson will be paired with Dr. Slack, Gary Crocker will be paired with Dr. Moser, and the ATI grant coordinator will be paired with Dr. Nameth. There were 6 qualified applicants and the committee randomly drew the participants. Susan will purchase and provide any food and beverage that the participants would like for the morning meeting. This committee continues to work on the archives. During the September meeting, members will be reminded what material they should provide this committee so the 2009 archives can be completed before members rotate off in October.

Communications Committee

The Autumn 2009 issue of the Staff Council newsletter will be out the first week of October. It was suggested that 10 more color copies be made to distribute to individuals that contributed to the newsletter if budget allows. Laura has requested IT move the Staff Council webpage into Fango, the new webpage design software, so it can be updated and reorganized.

FunFest August 21, 12:00-3:00pm

The responsibility list was distributed and last minute details were addressed. CFAES Staff Advisory Council is providing 385 frozen treats for the event. Veggie dogs are difficult to find this year; Laura will shop around some more but if they cannot be located, she will purchase approximately 50 veggie burgers and buns. Facilities Services will deliver and set up all the tables, benches, and chair in the morning. If it is raining, they should be called by 9:30 for an alternate set up location. David Lohnes will serve as the M.C. of the event; the PA system has been signed out and David is in charge of setting it up. Jars will be accepted until Wed before the event to be included in the guessing contest.

New member nominations

Nominations for new members are due to Eileen by September 4. Mike has asked Megan Strother to fill his vacancy, Kelly has asked Debbie Shaffer, Laurel will continue on for another term, and Laura is still looking for someone to take her at large appointment.

New business

Staff Advisory Council for the CFAES would like to have OARDC Staff Council represented on their council. It is a 3 year term with monthly meetings.

Next meeting date is Thursday, September 10, 1-3pm in the Meeting House.

Adjourn

Mike moved to adjourn the meeting, Matt seconded the motion, and the meeting was adjourned.

Respectfully submitted,

Laura Chapin, Secretary