

# 11th Annual USAIN Conference

Wooster, Ohio \* Hosted by The Ohio State University

April 27-30, 2008

## Benefits & Opportunities for Sponsors and Exhibitors...

- The opportunity to support the agricultural and life sciences information community.
- No-conflict networking time with over 100 agricultural and scientific information specialists. No-conflict times will occur twice-daily during the 1/2 hour breaks in the exhibit area (Room 130C Ballroom).
- As a full conference participant, you are invited to attend all events, and your company name will appear in the conference program and on the conference website.

### Sending Logo

Please send your logo by **Wednesday, March 5** so we can include it in the printed program. File: high-resolution JPEG, TIFF, or PDF; color or black and white. Send to Kim Brown, [brown.3384@osu.edu](mailto:brown.3384@osu.edu).

### Sending Exhibit Material

**Deadline:** Please make sure all material is shipped to arrive no later than **Wednesday, April 23**.

**Return Address:** "Your organization's name/USAIN EXHIBIT"

**To Include on Bill of Lading:**

Shisler Conference Center @ OSU  
attn: Hannah Roscoe-Metzger (USAIN Exhibit)  
Deliver to back door, inside delivery required, no stairs  
1625 Wilson Road  
Wooster, OH 44691 USA  
Tel: 330-287-1424—call upon arrival  
Email: [roscoe-metzger.1@osu.edu](mailto:roscoe-metzger.1@osu.edu)

**Offloading:** There is a back dock with a ramp on the south end of the building. You are welcome to offload there prior to parking your car.

**Shipping Out:** Please bring your bills of lading with you, to arrange carrier pickup on Thursday, May 1 between 8am-5pm.

### Exhibit Information

- Amenities include wireless Internet, an 8-foot table plus chairs, tablecloth, and a trash can. Please bring your own extension cord (minimum 15 feet). A 4'x8' plywood stand for posters can be provided if requested.
- **Set-Up:** 8am—2pm Sunday, April 27
- **Break-Down:** beginning 11am Wednesday, April 30

### Registration Information

Exhibitor representatives will need to register for the conference at the "Member Early Bird" rate (\$325). (Please note in the 'Special Needs' box that you are an exhibit representative.) The fee covers ALL meals and events. Registration information can be found at:

<http://www.oardc.ohio-state.edu/usain/register.asp>

Information about lodging can be found at:

[http://www.oardc.ohio-state.edu/usain/travel\\_lodging.asp](http://www.oardc.ohio-state.edu/usain/travel_lodging.asp)

Make your reservations before **March 26** to get the conference rate!

### EXHIBIT QUESTIONS?

**Hannah Roscoe-Metzger**  
Email: [roscoe-metzger.1@osu.edu](mailto:roscoe-metzger.1@osu.edu)  
Phone: 330-287-1424

### USAIN QUESTIONS?

**Nicole Joos**  
Email: [nkj6@cornell.edu](mailto:nkj6@cornell.edu)

